



Data Protection Policy

(hereinafter referred to as the “Policy”)

I.

Definition of Certain Terms

1. **Personal data** shall mean any information relating to an identified or identifiable natural person.
2. **Identifiable natural person** shall mean one who can be identified, directly or indirectly, in particular by reference to an identifier such as a name, an identification number, location data, an online identifier or to one or more factors specific to the physical, physiological, genetic, mental, economic, cultural or social identity of that natural person.
3. **Processing** shall mean any operation or set of operations which is performed on personal data or on sets of personal data, whether or not by automated means, such as collection, recording, organization, structuring, storage, adaptation or alteration, retrieval, consultation, use, disclosure by transmission, dissemination or otherwise making available, alignment or combination, restriction, erasure or destruction.
4. **Restriction of processing** shall mean the marking of stored personal data with the aim of limiting their processing in the future.
5. **Controller** shall mean the natural or legal person, public authority, agency or other body which, alone or jointly with others, determines the purposes and means of the processing of personal data.

II.

General Provisions

1. The controller of the personal data within the meaning of Article 4(7) of the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation) (hereinafter referred to as the “GDPR”) is:

Pěvecký sbor Doodles, z.s.

with its registered office at Polákova 176/3, 159 00 Prague 5, Czech Republic

Registration No.: 05604451

registered in the Associations Register maintained by the Municipal Court in Prague, Section L, Insert 67276

databox: nfq76e7

official website: www.doodles.cz

(hereinafter referred to as the “Controller”).



2. **Contact person of the Controller:**

e-mail address: tajemnik@doodles.cz

3. The Controller declares that the Controller does not have a Data Protection Officer.

III.

Sources and Categories of Processed Personal Data

The Controller processes your personal data that you have provided to the Controller, namely:

- a) Name(s) and surname(s)
- b) E-mail address

(hereinafter referred to as the “**Personal Data**”).

IV.

Legal Basis and Purpose for the Personal Data Processing

- 1. Pursuant to Article 6(1)(a) of the GDPR, the legal basis for the Personal Data processing is your consent for the Personal Data processing for the purpose of processing and settling the request to which the letter sent to the Controller via the electronic contact form published on the Controller’s official website (www.doodles.cz) (hereinafter referred to as the “**Contact Form**”) was addressed (hereinafter referred to as the “**Consent**”).
- 2. The purpose of the Personal Data processing is to process and settle the request to which the letter sent to the Controller via the Contact Form was addressed.
- 3. The Controller declares that no automated individual decision-making within the meaning of Article 22 of the GDPR takes place on the Controller’s part.

V.

Data Retention Period

- 1. The Controller retains the Personal Data
 - a) for the time necessary to process and settle the request to which the letter sent via the Contact Form was addressed, or
 - b) until the written withdrawal of the Consent,whichever occurs first, but for no longer than 5 years from the date of granting the Consent (hereinafter referred to as the “**Data Retention Period**”).
- 2. After the expiration of the Data Retention Period, the Controller shall be obliged to delete the Personal Data.



VI.

Persons with Access to the Personal Data

1. The Personal Data shall be accessible only by the Controller or members of the Controller's statutory body.
2. The Controller declares that the Controller will not disclose the Personal Data to any third party.

VII.

Your Rights

1. In connection with the Personal Data processing, you are entitled under the GDPR to
 - a) free access to the Personal Data [Article 15(1) of the GDPR]
 - b) request a copy of the Personal Data [Article 15(3) of the GDPR]
 - c) correct or amend the Personal Data [Article 16 of the GDPR]
 - d) the erasure of the Personal Data (the so-called "right to be forgotten") [Article 17 of the GDPR]
 - e) withdraw the Consent at any time, free of charge [Article 13(2)(c) of the GDPR]
 - f) limit the processing of the Personal Data [Article 18 of the GDPR]
 - g) the portability of the Personal Data [Article 20 of the GDPR]
 - h) object to the Personal Data processing [Article 21 of the GDPR]

all by written notice (a) to the following e-mail address: tajemnik@doodles.cz, or (b) via the above-mentioned mailbox.

2. In connection with the Personal Data processing, you are entitled under the GDPR to
 - a) be notified of a breach of security of Personal Data [Article 34 of the GDPR]
 - b) lodge a complaint with the supervisory authority [Article 13(2)(d) of the GDPR]

You shall be entitled at any time to lodge a complaint regarding the Personal Data processing and/or the Controller's failure to comply with the Controller's obligations under the GDPR or Act No. 110/2019 Coll., on the processing of personal data, as amended, or other relevant legislation with the supervisory authority, which is:

Office for Personal Data Protection [Úřad pro ochranu osobních údajů]

with its registered office at Pplk. Sochora 27, 170 00 Prague 7, Czech Republic

databox: qkbaa2n

official website: www.uoou.cz



VIII.

Terms and Conditions for the Security of the Personal Data

1. The Controller declares that the Controller has taken all appropriate technical and organizational measures to safeguard the Personal Data.
2. The Controller further declares that the Controller has taken such measures to ensure that only the Personal Data necessary to ensure the purpose of the processing of such Personal Data is being processed.

IX.

Final Provisions

1. By submitting a request via the Contact Form, you confirm that you have read, fully understand and agree to the Policy.
2. The Controller reserves the right to change the Policy.

The new version of the Policy shall become effective for you by submitting a new request via the Contact Form.

The Policy shall become valid on 25 April 2024.